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6912 Main Street
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website: www.offsiteIT.com
billing@offsiteIT.com

CREDIT CARD APPLICATION

COMPANY INFORMATION (Complete legal name of entity. If corporation, use EXACT registered corporate name.)				
Company			DBA	
Billing Address		City	State	Zip
Telephone No.	Contact Person		Title	
Fax No.	Email Address for Billing/Invoice Recipient [OffSite IT, LLC emails all invoices]			
Nature of Business	Business Type: Proprietorship Corp. Partnership Non-Profit Corp. Registered in the State of		No. Years in Business	
Date of Incorporation	City/State of Incorporation		Federal Tax Identification No.	

CREDIT CARD INFORMATION TO BE USED FOR PAYMENT CHARGES					
Name as it Appears on Card	VISA	MC	AMEX	DISCOVER	Credit Card Number
Billing Address of Card	City	State	Zip	Billing Phone No.	
Name of Bank Issuing Card	Bank No. Shown on Card	Expiration Date	Cardholder's Title		
Cardholder Signature			CVV (3 or 4 security code on front or back of card)		

By affixing their signature below, the undersigned agrees:

- 1) The foregoing information is accurate.
- 2) To pay when due all invoices from OffSite IT, LLC, and unless otherwise specified:
 - a. All charges will be billed to above credit card until notice is sent to OffSite IT, LLC via Certified Mail.
 - b. A charge of \$25.00 will be assessed on any fees declined by bank due to credit card overdraft. To pay all delinquent invoices at the maximum interest rate allowable by law.
 - c. A charge of \$25.00 will be assessed on any fees declined by bank due to credit card overdraft.
 - d. To immediately issue check payment if credit card payment is unprocessable.
- 3) To pay all delinquent invoices at the maximum interest rate allowable by law.
- 4) To pay all attorney, court and collection agency fees in the event of non-payment. Should the firm be a corporation, the undersigned agree that by execution hereof, he, she or they are personally liable, jointly and severally, with the firm as guarantee for the payment of all indebtedness or liabilities incurred pursuant to this agreement. Demand for payment & notice of indebtedness and default are expressly waived.
- 5) OffSite IT, LLC may check all trade and bank references listed on this application. Customer requesting authorizes release of any information to OffSite IT, LLC for determining credit eligibility.
- 6) NON-SOLICITATION AND NON-EMPLOYMENT OF EMPLOYEES: Without the prior written consent of OffSite IT, LLC, Customer shall not employ, attempt to employ or solicit for employment, directly or indirectly, any employee of OffSite IT, LLC that provides services to Customer. This prohibition shall remain in effect as to each such employee for a period of one year after the date on which such employee last rendered services. Should Customer violate this provision, Customer shall pay to OffSite IT, LLC, as liquidated damages, an amount equal to eighteen months' earnings paid by OffSite IT, LLC to such employee, including but not limited to salary, bonus and commissions, plus any costs or expenses (including reasonable attorneys' fees) incurred by OffSite IT, LLC in enforcing this provision.

Authorized Signature

Printed Name

Title

Date